



Bissell Workforce Employer Checklist for Work Exposure

All conditions outlined below must be met for an employer to be eligible to participate in the Work Exposure initiative with the Bissell Workforce Hub program. Please thoroughly read conditions and check to verify you meet the condition.

The completion of this document does not constitute a Work Exposure Agreement between Bissell Centre, the Client, and the employer. A Work Exposure Agreement must be in place prior to employers hiring an individual as a component of this program.

_____ verifies they are compliant with the following checked conditions:
(Company/Organization name)

- The employer is not a Federal, Provincial, Crown Corporation or Crown Agency Employer.
- The employer has been in business for at least six months or can demonstrate financial stability.
- The employer has and will maintain adequate liability insurance for the duration of the Work Exposure Agreement.
- If the Workers' Compensation Act (Alberta) applies, the employer is registered and in good standing with the Worker's Compensation Board and confirms that individuals hired through the Work Exposure Program will be workers of the employer for the purpose of receiving workers' compensation benefits under the Workers' Compensation Act.
- If the WCB Act does not apply, employers must have comparable coverage for individuals hired through the Work Exposure Program and must provide proof of this coverage.
- The employer is in compliance with the laws of Alberta pertaining to applicable employment legislation and regulations.
- The employer has not received any other funding for the intended training position(s).
- There is no displacement of workers, or workers on layoff/or awaiting notice of recall as a result of entering into the Work Exposure Agreement.
- There is a reasonable opportunity for on-going employment of the individual by the employer.

(Printed name of employer representative)

(Printed name of witness)

(Signature of employer representative)

(Signature of witness)

(Today's date)

(Today's date)